

Application Form

For your application to be processed you must answer all questions (including the reverse side)

A. AGENT DETAILS	
Office Name: KATHERINE REAL ESTATE	
Address: Shop 2, 46 Katherine Terrace, KATHERINE NT 0850 (PO Box 2299)	
Phone no. 08 89722055	
Fax no. 08 89723160	
Email reception@kathrinerealestate.com.au	
B. PROPERTY DETAILS	
1. What is the address of the property you would like to rent?	
<input type="text"/>	
<input type="text"/> Postcode	
2. Lease commencement date?	
<input type="text"/> Day	<input type="text"/> Month <input type="text"/> Year
3. Lease term?	
<input type="text"/> Years	<input type="text"/> Months
4. How many people will normally occupy the property?	
<input type="text"/> Adults	<input type="text"/> Children
Have you been known by any other name? YES / NO	
IF YES, WHAT OTHER NAME HAVE YOU BEEN KNOWN AS:	
<input type="text"/>	
C. PERSONAL DETAILS	
5. Please give us your details	
Mr <input type="checkbox"/>	Ms <input type="checkbox"/>
Miss <input type="checkbox"/>	Mrs <input type="checkbox"/>
Other <input type="checkbox"/>	
Surname <input type="text"/>	
Given name/s <input type="text"/>	
Date of Birth <input type="text"/>	
Driver's license no. (or 18+ card) <input type="text"/>	Driver's license state <input type="text"/>
Passport no. <input type="text"/>	Passport country <input type="text"/>
Pension no. (if applicable) <input type="text"/>	Pension type (if applicable) <input type="text"/>
6. Please provide your contact details	
Home phone no. <input type="text"/>	Mobile phone no. <input type="text"/>
Work phone no. <input type="text"/>	Fax no. <input type="text"/>
Email address <input type="text"/>	
7. What is your current address?	
<input type="text"/>	
<input type="text"/> Postcode	

KATHERINE REAL ESTATE

D. PRIVACY STATEMENT

PRIVACY DISCLOSURE STATEMENT OF KATHERINE REAL ESTATE (REFER SECTION A)

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer (see contact details above). If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

E. PRIVACY CONSENT

I the Applicant acknowledge that I have read the Privacy Notice of Katherine Real Estate. I authorise Katherine Real Estate to collect information about me from:

- (a) My Previous letting agents and/or landlords;
- (b) My personal referees;
- (c) Any Tenancy Default Database which may contain personal information about me. I also authorize Katherine Real Estate to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA) and/or National Tenancy Database (NTD).

I authorize Katherine Real Estate to disclose the personal information it collects about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, salespeople, insurance companies, body corporates, other agents and tenancy default databases.

F. Property Ingoing Report

If successful as an applicant, do you wish to be present at the Property Ingoing?

Yes
No

NB: In-goings will be conducted during business hours at a time that is convenient to the Property Manager. The In-going report can take 3-5 hours to complete.

Signature _____ Date _____

X

Both sides of this application must be completed

Property manager name

Application faxed to UtilityOne (if required)

G. APPLICANT HISTORY

8. How long have you lived at your current address?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

9. Why are you leaving this address?

10. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

\$

11. What was your previous residential address?

 Postcode

12. How long did you live at this address?

<input type="text"/>	Years	<input type="text"/>	Months
----------------------	-------	----------------------	--------

13. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

\$

Was bond refunded in full?

If not why not?

14. Please answer the following questions:

yes no

Have you ever been evicted by any landlord or agent?

Have you ever been refused another property?

Are you in debt to another landlord or agent?

Is there any reason that would affect your rent payment?

H. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

What is the nature of your employment:
(FULL TIME/PART TIME/CASUAL)

Employer's name/ Centrelink details/ Business name & ACN if self employed

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Weekly salary/ income

Years

Months

\$

16. Please provide your previous employment details

Occupation?

Employer's name:

Length of employment

Weekly salary/ income

Years

Months

\$

Are you a student?

YES

NO

Course

Duration

I. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

Address

18. Please provide two personal references (not related to you). Please ensure each has agreed for you to nominate them as a referee and names must be given that can be collected during business hours.

1. Surname

Given name/s

Relationship to you

Phone no.

Address

2. Surname

Given name/s

Relationship to you

Phone no.

Address

19. IF SELF EMPLOYED – Please provide business references

1. Accountants name and address

 Postcode

Contact name

Phone no.

2. Business name and address

 Postcode

Contact name

Phone no.

J. OTHER INFORMATION

20. Car Registration

21. Please provide details of any pets:

Breed / type

Council registration / number

1.	<input type="text"/>
2.	<input type="text"/>

K. DECLARATION

I the applicant hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to the approval of the owner/landlord.

I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I acknowledge that I will be required to pay the amounts as specified below.

\$ <input type="text"/>	per week OR	\$ <input type="text"/>	per month
-------------------------	-------------	-------------------------	-----------